



Ravensdale Primary School



Working together to be the best we can possibly be!

Admission Procedures

We are pleased to show families around if you have not yet made a choice of school. Please telephone us on 02476 444966 for an appointment.

Admission to our Reception Classes:

The School Standards and Framework Act 1998 requires all infant (Years R, 1 & 2) class sizes to be limited to a maximum number of 30. The school's admission number for Year R is: 60

Decisions regarding admittance to our Reception classes each September are made by Coventry City Council, for further information on how to apply for a school place and the admission policy please click here: www.coventry.gov.uk/admissions

Under the 'Policies section' of the school website you can view our School Admission Policy for 2019 and underneath this you can also view the Coventry City Council Primary Admissions Policy 2019/2020 Oversubscription criteria.

Admissions to other Year Groups:

Moving children from one school to another is discouraged by Coventry City Council unless you have moved house. If you need to request a school transfer you should contact the Admissions and Benefits team on 024 76831613 or 024 76833333. You will also need to complete an online transfer request form, please click here: <http://www.coventry.gov.uk/primaryinyearapplication>

If a place at Ravensdale Primary School has been agreed by the Admissions team you will receive notification from Coventry City Council and then we can arrange a meeting with yourself and your child(ren) to meet with the Headteacher/Deputy Head and class teacher, to have a look around the school and to confirm a start date and to fill in our admission forms.

To view the Coventry City Council Admissions policy for 2019/2020 that have been adopted by Ravensdale Primary School: [Please click here](#)

If you need any further information, please contact the school office on 02476 444966.

How to make a school appeal.

If you have not been offered a place at your preferred school(s) you have the right to appeal against the decision, please click on the link below: http://www.coventry.gov.uk/info/148/school_admissions/122/school_appeals/2