

# RAVENSDALE PRIMARY SCHOOL



Ravensdale Primary School  
Ravensdale Road  
Wyken  
Coventry  
CV2 5GQ

Telephone: 024 7644 4966  
E-mail: [office@ravensdale.coventry.sch.uk](mailto:office@ravensdale.coventry.sch.uk)  
[www.ravensdale.coventry.sch.uk](http://www.ravensdale.coventry.sch.uk)  
@RavensdalePS  
@matthewsrt

Headteacher: Mr R Matthews

Deputy Headteacher: Mr J Davoudian

01 September, 2020

Dear Parent(s) and Carer(s),

## **September Re-opening:**

The school will be fully open from Thursday onwards to all children. The children in reception and nursery start slightly later, depending on their transition into Ravensdale. We expect that primary schools will be open throughout the Autumn and it appears from the most recent guidance that school will only be closed in the worst of circumstances.

A full risk assessment has been carried out and will continue to be monitored and reviewed.

We still want to be able to talk to you, support you and work with you, but for September at least please bear in mind that we will review everything and adapt. Our new Deputy Headteacher, Mr Jamie Davoudian, will be happy to meet you.

## **Return to school - Classes and Year groups**

Children will stay in their classes for most of the time but will be part of a year group bubble. This means that they will not mix with children in other year groups for any school activities. Break times are split across the school.

During lunchtimes there may be some limited transitional contact with others but we will keep this to a minimum.

Initially our curriculum focus will be upon the well-being of children, settling them back into school and ensuring they are safe and happy and that they understand the new rules and routines in place. We will then develop our timetables accordingly to ensure the needs of all of our children are met. That said, we also need to ensure academic rigour from the outset, so that children can make the progress they need to, and achieve as they should.

## **Coming to school:**

As long as you and your family are well, all children are welcome to return. If your or your child is displaying COVID symptoms, then obviously you will need to inform school and take the necessary precautions. Phone 111 or visit [www.nhs.co.uk](http://www.nhs.co.uk).

Children should wear usual school uniform (including shoes). Children will not need a full PE kit for the moment: please just provide trainers for them, in a bag.

Children will only need to bring the minimum into school – their book bag and reading book, water bottle and healthy snack.

Hot dinners are available as usual. Lunchtimes will be staggered for the children, and year groups are kept alone. Packed Lunches will eat in their classrooms, and children eating hot dinners will enter the dining hall in their year group. Please contact the office if you are interested in hot dinners, or bring a packed lunch.

Children with medical items, such as inhalers, will of course need to bring these in, and teachers will contact parents quickly to ensure medical plans are up to date.

Parents dropping off will need to follow the one-way systems in place: please expect some queues and uncertainty on the first couple of days, but we hope it will get smoother quickly.

### **Masks and Personal Protective Equipment (PPE):**

The guidance explains children should not wear masks in school. They will need to remove masks on arrival. If you and your children wish to wear them in the street and on the way to school, you are welcome.

### **The journey to school**

Please wash your hands as you leave your house. Children will be asked to wash their hands as they arrive.

Each year group will have its own entrance and exit point, so that everyone can be spread out. This is so that we can avoid having to assign a start time to individual children. We aim to reduce queues as every class/year group will have their own exit.

- Nursery will enter the nursery doors.
- Reception will enter at the back of the building, in the reception entrances. Separate maps will be provided.
- Years 1,2,3 and 4 will each enter their own classroom directly. This should minimise queues.
- Year 5 will enter the main 'key stage 2' blue doors.
- Year 6 will use the side gates next to year 4, and enter their own classrooms.

Bird's-eye pictures of the school with routes will follow.

- Remain socially distant from others at all times - markings and posters around the school site will help you to maintain this distance. Staff will be outside each day to support you, so please do ask if you need any help.
- Parents will not be able to approach the doors and are not allowed into the school building. If you need to contact a member of staff, please phone the office or email us. Contact details are on our site.
- Once children are dropped off at their entrance door, please leave the school premises and ensure that you follow the one-way route, leaving through the middle school gates.

### **Cleaning/Fogging**

We have an even stricter cleaning regime than usual and the school has bought fogging machines that produce an anti-viral, anti-bacterial mist that we use throughout the school on a regular basis. We are hiring extra cleaning staff.

### **Early Years**

Reception and nursery children will be informed separately about starting dates and times, as we will be bringing them in on a staggered start to help new children in particular.

Please note that early years parents will not be allowed to take their children into class – sorry.

### **Collection at the End of School**

Children will be collected from the same point as they entered: years R-4 from their classrooms, year 5 from the blue Key Stage 2 door, and year 6 from the side gate near year 4.

Please keep your distance from others, and by all means wear a mask if this helps you feel more comfortable.

Our staff will be outside to support you at the start and the end of the school day. That said, please keep questions for staff to a minimum, or email us or give us a call instead.

Talk to your child(ren) about anything that maybe worrying them and please let us know if you think that we can help in any way.

We would ask you not to congregate at the school gates, to allow others to socially distance too. Therefore, please do not tie dogs to the railings directly outside school.

### **Before and After School**

Ravenclub before and after school will be running. Breakfast will be as usual, 07:45-08:40 and after school will be open, but it will close at 17:15. Please make contact with the Ravenclub leader, Donna Cox, to ensure your places are booked. Charges will resume.

[Donna.cox@ravensdale.coventry.sch.uk](mailto:Donna.cox@ravensdale.coventry.sch.uk)

### **Cleaning, COVID and the risks involved**

As a school we have tried our hardest to minimise risks through carrying out a number of risk assessments, however our school is a public place and there will always be risk which we will aim to reduce. In the worst cases, we may have to close year groups at short notice if there are confirmed COVID-19 cases and hope you will understand this.

As a result of our risk assessments, we have now put many safety measures in place including:

- One-way systems around school.
- Children spending time in their year group and not mixing across years.
- Strict hygiene measures, including handwashing.
- Two anti-viral, anti-bacterial 'fogging' machines which effectively disinfect sections of the school every day.
- Removal of any spare equipment and toys.
- Hand sanitiser available for all.
- Regular cleaning.

Kind regards,

Mr Matthews